



GLOBAL CONFERENCES & MULTI DISCIPLINARY ACADEMY

Global International and Specialized Standard Professional training

NIGERIA

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Permanent Secretaries, Chief of Defense Staff, Chief of Army Staff, Chief of Naval Staff, Chief of Air Staff
The Vice Chancellor, Rector, Provost
The Registrars, Bursars
The DG, MD/CEO, Director
The Director of Admin, Director Academic Planning,
The Director of Works
The HR/Training Managers

Dear Sir/Ma,

1st January, 2026

SPECIAL INVITATION LETTER TO NOMINATE AND ATTEND OUR 2026/2027 LOCAL AND FOREIGN TRAINING WORKSHOPS /CONFERENCES

Global Conferences & Multi-Disciplinary Academy wish to invite you to nominate your Staff to attend our Local and Foreign training Workshops/Conferences which are geared toward enhancing the Skills, Knowledge and Competence of Participants to enable them cope with the day - to - day Professional Challenges at their Workplace.

Our training programmes as per attached holds at different choice centres across Nigeria , Dubai, Ghana.

The Course /Conference fees & Schedules as attached covers Tuition, Documentation, Conference bag, Souvenirs, Lecture materials, Tea/Lunch and Accredited Certification. Please call for an enquiry and send names of nominees to the Coordinator on 08055955723, 08037875610.

Training Fees can be made to : **Bank:** UBA , **Account No. :** 1023740207

Yours faithfully,

for: **GLOBAL CONFERENCES & MULTI-DISCIPLINARY ACADEMY**


DR FREDRICK SUNDAY N. *fcpa, anipr, cisa, CMD Accredited*
National Rep. (Nigeria)
GLOCMA (08059086457, 08037875610

TRAINING CALENDAR 2026/2027

Quality Assured Training



All courses listed in this brochure will hold as scheduled and can be run in-house at an agreed date and venue irrespective of public holidays.

ENQUIRIES:

Tel: +234-08037875610, 08081282797, 08059086457, 08055955723, 08081400423

E-mail: globalconferencesacademynig@gmail.com

Co-ordinating District Office: Suite 25 Bataiya Plaza, No. 3, Rahama Close Off Dunukofia Street Behind Southern Fried Chicken, Area 11 Garki, P. O. Box 5291 Area 10 Post Office, FCT, Abuja.



NIGERIA SERVICE CENTRE FOR LOCAL TRAINING WORKSHOPS

GLOBAL CONFERENCES & MULTI - DISCIPLINARY ACADEMY (GOLCMA)

2026/2027 CONFERENCE TOPICS WITH COURSE FEES, DATES & VENUES : Call 08055955723, 08037875610

SN	Conference Titles	Target Audience	Venue and date applies to any chosen topic			
1.	EFFECTIVE INTERNATIONAL HUMAN RESOURCE MANAGEMENT (IHRS) Course Fee: N150,500	All Directors of Administration, Deputy Directors, Assistant Directors, Permanent Secretaries, Head of Parastatals in Public Sectors, Departments, Ministries, and Agencies of Govt & Others Seconded to these Positions	NASARAWA Royal Dream Hotel, Mararaba 05-09/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 30/Mar-3Apr/26 13-17/Apr/2026 20-24/Apr/2026 11-15/May/2026 18-22/May/2026 25-29/May/2026 08-12/Jun/2026 15-19/Jun/2026 22-26/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 20-24/Jul/2026 10-14/Aug/2026 17-21/Aug/2026 24-28/Aug/2026 07-11/Sept/2026 14-18/Sept/2026 21-25/Sept/2026 12-16/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 02-06/Nov/2026 16-20/Nov/2026 23-29/Nov/2026 30 Nov- 4Dec/26 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 28-31/Jan/2026 04-08/Jan/2027 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 01-05/Mar/2027 08-12/Mar/2027 15-19/Mar/2027 05-09/Apr/2027 12-16/Apr/2027 19-23/Apr/2027	ABUJA Enterprise Technology Centre Ground floor of Fed. Min of Education Federal Secretariat 05-09/Jan/2026 12-16/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 30/Mar-3Apr/26 13-17/Apr/2026 20-24/Apr/2026 11-15/May/2026 18-22/May/2026 25-29/May/2026 08-12/Jun/2026 15-19/Jun/2026 22-27/Jun/2026 13-17/Jul/2026 20-24/Jul/2026 27-31/Jul/2026 03-07/Aug/2026 24-28/Aug/2026 31Aug-4Sept/2026 14-18/Sept/2026 21-25/Sept/2026 28 Sept-2/Oct/26 05-09/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 02-06/Nov/2026 09-13/Nov/2026 16-20/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 04-08/Jan/2027 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 08-12/Mar/2027 15-19/Mar/2027 22-26/Mar/2027 12-16/Apr/2027 19-23/Apr/2027 26-29/Apr/2027 10-14/May/2027 31 May-04Jun/027	ENUGU Western Bricks Hotel 05-09/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 16-20/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 23-27/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 20-24/Apr/2026 04-09/May/2026 11-15/May/2026 25-29/May/2026 01-05/Jun/2026 22-26/Jun/2026 06-10/Jul/2026 20-24/Jul/2026 27-31/Jul/2026 03-07/Aug/2026 10-14/Aug/2026 17-21/Aug/2026 07-11/Sept/2026 21-25/Sept/2026 12-16/Oct/2026 26-30/Oct/2026 16-20/Nov/2026 23-27/Nov/2026 30-Nov-4/Dec/26 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 04-08/Jan/2027 18-22/Jan/2027 25-29/Jan/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 15-19/Mar/2027 22-26/Mar/2027 29/Mar-2/Apr/027 05-09/Apr/2027 12-16/Apr/2027 19-23/Apr/2027	AKWA-IBOM / CALABAR Gladmann Hotel 28 Udoommen Str/off Abak Rd Uyo- Akwa Ibom OR Real Home 5, Ekong Etta Street Calabar, Cross River State 12-16/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 16-20/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 09-13/Mar/2026 16-20/Mar/2026 13-17/Apr/2026 20-24/Apr/2026 27/Apr-1/may26 04-09/May/2026 11-15/May/2026 25-29/May/2026 18-22/May/2026 15-19/Jun/2026 22-26/Jun/2026 29/Jun-03/Jul26 13-17/Jul/2026 27-31/Jul/2026 17-21/Aug/2026 24-28/Aug/2026 07-11/Sept/2026 21-25/Sept/2026 28/Sept-2/Oct26 05-09/Oct/2026 12-16/Oct/2026 26-30/Oct/2026 09-13/Nov/2026 16-20/Nov/2026 23-27/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 11-15/Jan/2027 18-22/Jan/2027 25-29/Jan/2027 01-05/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 01-05/Mar/2027 22-26/Mar/2027 29/Mar-2/Apr/2027 12-16/Apr/2027 19-23/Apr/2027 26-29/Apr/2027
2	A.I MODEL IN OFFICE MANAGEMENT TECHNIQUES WITH DIGITAL SCALING METHODS : International best practices and challenges Course Fee: N150,500	All Administrative Officers, Head of Units , P.A's, Assistant and Deputy Directors, and other line Staff in Public Sectors				
3	ENHANCING DUTIES OF CLERICAL ASSISTANTS, OFFICE ASSISTANTS, MESSENGERS ,TYPISTS AND MAIL CLERKS FOR MODERN OFFICE ADMINISTRATION Course Fee: N150,500	All Clerical and office Assistants cadres in MDA's and Institutions				
4	EFFECTIVE PUBLIC SPEAKING, PRESENTATION SKILLS AND ASSERTIVE COMMUNICATION SKILLS DEVELOPMENT WORKSHOP Course Fee: N150,500	All Administrative Officers, Head of Units , P.A's, Assistant and Deputy Directors, and other line Staff in Public Sectors				
5	DEVELOPMENT AND MANAGEMENT OF KEY PERFORMANCE INDICATORS (KPI'S) FOR PEAK PERFORMANCE IN TIME OF REFORMS Course Fee: N150,500	All Directors of Administration, Deputy Directors, Assistant Directors, Permanent Secretaries, Head of Parastatals in Public Sectors, Departments, Ministries, and Agencies of Govt & Others Seconded to these Positions				
6	DEVELOPING ADMINISTRATIVE OFFICERS' LEADERSHIP & MANAGEMENT COMPETENCIES FOR ORGANIZATIONAL GROWTH Course Fee: N150,500	All Administrative Officers, Head of Units , P.A's, Assistant and Deputy Directors, and other line Staff in Public Sectors				
7	UNDERSTANDING FUNCTIONS RATIOS AND FORMULAS OF COMPLEX CALCULATIONS USING EXCEL, AUTOCAD, SPSS AND OTHER SOFTWARE FOR EFFECTIVE WORK DELIVERY Course Fee: N170,500	All those whose work demands Calculations and Formulas	LAGOS Excellence Hotel, Ogba - Ikeja 12-16/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 16-20/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 09-13/Mar/2026 16-20/Mar/2026 13-17/Apr/2026 20-24/Apr/2026 27/Apr-1/May/26 04-08/May/2026 11-15/May/2026 18-22/May/2026 15-19/Jun/2026 22-26/Jun/2026 29/Jun-3/Jul/2026 12-16/Jul/2026 20-24/Jul/2026 27-31/Jul/2026 10-14/Aug/2026 17-21/Aug/2026 31/Aug-4/Sept/26 07-11/Sept/2026 21-25/Sept/2026 28/Sept-2/Oct2026 12-16/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 09-13/Nov/2026 16-20/Nov/2026 23-27/Nov/2026 30/Nov-4/Dec/26 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 29/Mar-2/Apr/27 12-16/Apr/2027 19-23/Apr/2027 26-30/Apr/2027	KADUNA Hamdala Hotel Kaduna 05-09/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 16-20/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 23-27/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 20-24/Apr/2026 04-09/May/2026 11-15/May/2026 25-29/May/2026 01-05/Jun/2026 08-12/Jun/2026 15-19/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 27-31/Jul/2026 3-7/Aug/2026 10-14/Aug/2026 24-28/Aug/2026 7-11/Sept/2026 14-18/Sept/2026 21-25/Sept/2026 05-09/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 02-06/Nov/2026 09-13/Nov/2026 16-20/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 17-21/Dec/2026 24-28/Dec/2026 01-05/Jan/2027 08-12/Jan/2027 15-19/Jan/2027 22-26/Jan/2027 29-Jan-2/Apr/27 12-16/Apr/2027 19-23/Apr/2027 26-30/Apr/2027	PORT-HARCOURT Quakers Hotels & Suites. No 1 Airport Close,off Aba Rd/ Arochukwu Str Rumuomasi PH. CALL: 08037875610 05-09/Jan/2026 12-16/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 23-27/Feb/2026 09-13/Mar/2026 16-20/Mar/2026 23-27/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 20-24/Apr/2026 04-09/May/2026 11-15/May/2026 25-29/May/2026 01-05/Jun/2026 08-12/Jun/2026 15-19/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 27-31/Jul/2026 3-7/Aug/2026 10-14/Aug/2026 24-28/Aug/2026 7-11/Sept/2026 14-18/Sept/2026 21-25/Sept/2026 05-09/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 09-11/Nov/2026 23-27/Nov/2026 30/Nov-4/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 18-22/Jan/2027 25-29/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 22-26/Feb/2027 08-12/Mar/2027 15-18/Mar/2027 22-26/Mar/2027 05-09/Apr/2027 12-16/Apr/2027 26-30/Apr/2027	KANO Haitel Guest Inn NO. 5 Madugu Link,off Sardauna Crescent by Lamido Crescent Nasarawa , Kano 05-09/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 30May-3Apr/2026 13-17/Apr/2026 20-24/Apr/2026 11-15/May/2026 18-22/May/2026 25-29/May/2026 01-05/Jun/2026 08-12/Jun/2026 15-19/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 20-24/Jul/2026 03-07/Aug/2026 17-21/Aug/2026 24-28/Aug/2026 14-18/Sept/2026 21-25/Sept/2026 05-09/Oct/2026 12-16/Oct/2026 19-23/Oct/2026 02-06/Nov/2026 16-29/Nov/2026 23-27/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 04-08/Jan/2027 11-15/Jan/2027 25-29/Jan/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 01-05/Mar/2027 22-26/Mar/2027 29/Mar-2/Apr/027 19-23/Apr/2027 26-30/Apr/2027
8	DEVELOPING AND BUILDING LEADERSHIP COMPETENCIES AND E-GOVERNANCE STRATEGY IN MDA'S Course Fee: N150,500	All Director's, Deputy Directors, Assistant Directors, Head of Depts /Units, Board Members, and Other Boarded Members, and others Seconded to this position				
9	EFFECTIVE DATA MANAGEMENT AND PAPERLESS OFFICE ADMINISTRATION IN ORGANIZATIONS Course Fee: N160,500	All Data Entry Officers, Secretaries, Admin Officers, P.As, Clerical Officers, Supervisors, MS Officers, Exec Officers, Operators and Others				
10	SPEECH DELIVERY SPEECH WRITING METHODS, PRESENTATION SKILLS AND MASTERING COMMUNICATION SKILLS Course Fee: N150,500	All HODs, S.As, Administrators, Unit Heads, Registrars, Asst. Registrars, Principal Secretaries and others				
11	ADVANCE SECRETARIES AND CLERICAL WORKSHOP FOR EFFECTIVE OFFICE MGT, REGISTRY/RECORD KEEPING & MANAGING THE BOSS/DEPT Course Fee: N150,500	All Secretaries, Registry and Clerical Staff in MDA's				
12	INTERNATIONAL BEST PRACTICE ON RECRUITMENT, TRAINING AND DEVELOPMENT , LABOUR AND EMPLOYEE RELATIONS AND COMPENSATION & BENEFITS IN MDA'S Course Fee: N150,500	All heads of dept of Human Resources, Personnel, and Administrative Officers				



NIGERIA SERVICE CENTRE FOR LOCAL TRAINING WORKSHOPS GLOBAL CONFERENCES & MULTI - DISCIPLINARY ACADEMY (GOLCMA)

2025/2026 CONFERENCE TOPICS WITH COURSE FEES, DATES & VENUES : Call 08055955723, 08037875610

S/N	Conference Titles	Target Audience	Venue and date applies to any chosen topic			
13	ADVANCE SECURITY MANAGEMENT AND STRATEGIC OPERATIONS USING MODERN TECHNOLOGIES Course Fee: N150,500	All Security and Guard's in MDA's and Tertiary Institutions	NASARAWA Royal Dream Hotel, Mararaba 05-09/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 30/Mar-3Apr/26 13-17/Apr/2026 20-24/Apr/2026 11-15/May/2026 18-22/May/2026 25-29/May/2026 08-12/Jun/2026 15-19/Jun/2026 22-26/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 20-24/Jul/2026 10-14/Aug/2026 17-21/Aug/2026 24-28/Aug/2026 07-11/Sept/2026 14-18/Sept/2026 21-25/Sept/2026 12-16/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 02-06/Nov/2026 16-20/Nov/2026 23-29/Nov/2026 30 Nov- 4Dec/26 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 28-31/Jan/2027 04-08/Jan/2027 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 01-05/Mar/2027 08-12/Mar/2027 15-19/Mar/2027 05-09/Apr/2027 12-16/Apr/2027 19-23/Apr/2027	ABUJA Enterprise Technology Centre Ground floor of Fed. Min of Education Federal Secretariat 05-09/Jan/2026 12-16/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 23-27/Feb/2026 09-13/Mar/2026 23-27/Feb/2026 09-13/Mar/2026 16-20/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 27/Apr-1/May/26 4-6/May/2026 25-29/May/2026 01-05/Jun/2026 15-19/Jun/2026 22-27/Jun/2026 13-17/Jul/2026 20-24/Jul/2026 27-31/Jul/2026 03-07/Aug/2026 24-28/Aug/2026 31Aug-4Sept/2026 14-18/Sept/2026 21-25/Sept/2026 28 Sept-2/Oct/26 05-09/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 02-06/Nov/2026 09-13/Nov/2026 16-20/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 04-08/Jan/2027 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 08-12/Mar/2027 15-19/Mar/2027 22-26/Mar/2027 12-16/Apr/2027 19-23/Apr/2027 26-29/Apr/2027 10- 14/May/2027 31 May-04Jun/027	ENUGU Western Bricks Hotel 05-09/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 16-20/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 23-27/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 20-24/Apr/2026 04-09/May/2026 11-15/May/2026 25-29/May/2026 01-05/Jun/2026 22-26/Jun/2026 06-10/Jul/2026 20-24/Jul/2026 27-31/Jul/2026 03-07/Aug/2026 10-14/Aug/2026 17-21/Aug/2026 07-11/Sept/2026 21-25/Sept/2026 12-16/Oct/2026 26-30/Oct/2026 16-20/Nov/2026 23-27/Nov/2026 30/Nov-4/Dec/26 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 04-08/Jan/2027 18-22/Jan/2027 25-29/Jan/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 15-19/Mar/2027 22-26/Mar/2027 29/Mar-2/Apr/027 05-09/Apr/2027 12-16/Apr/2027 19-23/Apr/2027	AKWA-IBOM / CALABAR Gladmann Hotel 26 Udoumwen Str, off Abak Rd Uyo- Akwa Ibom OR Real Home 5 Ekong Etta Street Calabar, Cross River State
14	PUBLIC RELATIONS AND PROTOCOL SKILL DEVELOPMENT AND MANAGEMENT Course Fee: N150,500	All Public Relations Staff and Protocols Officers in MDA's and Tertiary Institution				
15	PERSONAL EFFECTIVENESS, INFLUENCING SKILLS AND DYNAMIC DEVELOPMENT FOR OFFICE ADMINISTRATION AND MANAGEMENT IN MDA's Course Fee: N150,500	All Administrative Officers and Middle Manager's in MDA's and Tertiary Institutions				
16	INTERNATIONAL DISASTER MANAGEMENT AND DISASTER RESPONSE SPECIALIZATION Course Fee: N150,500	All staff involved in Disaster management and emergency response				
17	EFFECTIVE PROJECT MANAGEMENT : Designs, Monitoring and Evaluation Course Fee: N150,500	All Project Teams Project Planners and Operations Staff in MMA's				
18	EFFECTIVE DATA ENTRY AND INFORMATION MANAGEMENT IN AN EMERGING ORGANIZATION Course Fee: N150,500	All Data Entry Officers, Secretaries, Clerical Officers ICT Staff and Information Mgt Staff in MDA's	LAGOS Excellence Hotel, Ogba - Ikeja 12-16/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 16-20/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 09-13/Mar/2026 16-20/Mar/2026 13-17/Apr/2026 20-24/Apr/2026 27/Apr-1/May/26 04-08/May/2026 11-15/May/2026 18-22/May/2026 15-19/Jun/2026 22-26/Jun/2026 29/Jun-3/Jul/2026 13-17/Jul/2026 20-24/Jul/2026 27-31/Jul/2026 10-14/Aug/2026 17-21/Aug/2026 31/Aug-4/Sept/26 07-11/Sept/2026 21-25/Sept/2026 28/Sept-2/Oct2026 12-16/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 09-13/Nov/2026 16-20/Nov/2026 23-27/Nov/2026 30/Nov-4/Dec/26 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 29/Mar-2/Apr/27 05-09/Apr/2027 12-16/Apr/2027 19-23/Apr/2027	KADUNA Hamdala Hotel Kaduna 05-09/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 16-20/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 23-27/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 20-24/Apr/2026 04-09/May/2026 11-15/May/2026 25-29/May/2026 01-05/Jun/2026 08-12/Jun/2026 15-19/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 27-31/Jul/2026 3-7/Aug/2026 10-14/Aug/2026 24-28/Aug/2026 7-11/Sept/2026 14-18/Sept/2026 21-25/Sept/2026 05-09/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 02-06/Nov/2026 09-13/Nov/2026 16-20/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 11-15/Jan/2027 18-22/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 29/Mar-2/Apr/27 05-09/Apr/2027 12-16/Apr/2027 19-23/Apr/2027	PORT-HARCOURT Quakers Hotels & Suites, No 1 Airport Close, off Aba Rd/ Arochukwu Str Rumuomasi PH. CALL: 08037875610 05-09/Jan/2026 12-16/Jan/2026 19-23/Jan/2026 02-06/Feb/2026 23-27/Feb/2026 09-13/Mar/2026 16-20/Mar/2026 23-27/Mar/2026 06-10/Apr/2026 13-17/Apr/2026 20-24/Apr/2026 04-09/May/2026 11-15/May/2026 25-29/May/2026 01-05/Jun/2026 08-12/Jun/2026 15-19/Jun/2026 20-24/Jun/2026 06-10/Jul/2026 20-24/Jul/2026 17-21/Aug/2026 24-28/Aug/2026 31/Aug-3/Sept/2026 14-18/Sept/2026 28/Sept-2/Oct/2026 19-23/Oct/2026 26-30/Oct/2026 09-11/Nov/2026 23-27/Nov/2026 30/Nov-4/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 18-22/Jan/2027 25-29/Jan/2027 01-05/Feb/2027 08-12/Feb/2027 22-26/Feb/2027 08-12/Mar/2027 15-18/Mar/2027 22-26/Mar/2027 05-09/Apr/2027 12-16/Apr/2027 26-30/Apr/2027	KANO Haitel Guest Inn NO. 5 Madugu Link, off Sardauna Crescent by Lamido Crescent Nasarawa , Kano 05-09/Jan/2026 19-23/Jan/2026 26-30/Jan/2026 02-06/Feb/2026 09-13/Feb/2026 23-27/Feb/2026 02-06/Mar/2026 16-20/Mar/2026 30May-3Apr/2026 13-17/Apr/2026 20-24/Apr/2026 11-15/May/2026 18-22/May/2026 25-29/May/2026 01-05/Jun/2026 08-12/Jun/2026 15-19/Jun/2026 06-10/Jul/2026 13-17/Jul/2026 20-24/Jul/2026 03-07/Aug/2026 17-21/Aug/2026 24-28/Aug/2026 14-18/Sept/2026 21-25/Sept/2026 05-09/Oct/2026 12-16/Oct/2026 19-23/Oct/2026 02-06/Nov/2026 16-29/Nov/2026 23-27/Nov/2026 01-04/Dec/2026 07-11/Dec/2026 14-18/Dec/2026 21-24/Dec/2026 04-08/Jan/2027 11-15/Jan/2027 25-29/Jan/2027 08-12/Feb/2027 15-19/Feb/2027 22-26/Feb/2027 01-05/Mar/2027 22-26/Mar/2027 29/Mar-2/Apr/027 19-23/Apr/2027 26-30/Apr/2027
19	EFFECTIVE STORES, INVENTORY PROCUREMENT AND CONTRACT MGT IN MDA'S AND TERTIARY INSTITUTIONS Course Fee: N150,500	All Stores Officers, Procurement Personnel, Inventory Managers, Supervisors, Auditors and Accountants				
20	LEADERSHIP AND TEAM BUILDING FOR ORGANIZATIONAL SUCCESS Course Fee: N150,500	Directors, Deputy Directors and Assistant Directors in MDA's				
21	CLERICAL ETIQUETTES AND PERFORMANCE IMPROVEMENT TECHNIQUES & DEVELOPMENT SKILLS Course Fee: N150,500	All Clerical, Administrative, Secretaries etc in MDA's				
22	EFFECTIVE DRIVERS WORKSHOP ON ACCIDENT PREVENTION TECHNIQUES, SAFETY , DEFENSIVE DRIVING & COMMUNICATION SKILLS Course Fee: N150,500	All corporate drivers in high profile organi-sations				
23	EFFECTIVE DATA MANAGEMENT AND PROTECTION OF SENSITIVE DOCUMENT FOR EFFICIENT SECRETARIAL & ADMINISTRATIVE SKILLS Course Fee: N150,500	All Data entry staff, secretaries, Clerical staff and office managers				
24	EFFECTIVE OFFICE MANAGEMENT: Managing Mult-Tasks, Priorities & Deadlines in tertiary Institutions Course Fee: N150,500	All staff with the responsibility of office Administration and Management				



FOREIGN TRAINING WORKSHOPS

GLOBAL CONFERENCES & MULTI - DISCIPLINARY ACADEMY (GOLCMA)

FOREIGN WORKSHOPS/CONFERENCES CALENDAR FOR 2026

Call 08055955723, 08037875610

S/N	Int'l Conference Titles	Target Audience	MARCH	APRIL	JUNE	AUG	OCT.	NOV	DEC
1	A.I IN BUILDING ESSENTIAL MANAGEMENT TOOLS FOR LEAD AND SEASONED ADMINISTRATORS IN PUBLIC SERVICE	All Directors of Admin, Deputy Directors, Assistant Directors Permanent Secretaries Heads of Parastals in Public	GHANA \$4,000	SINGAPORE \$7,000	DUBAI \$7,500	GHANA \$4,000	KILGALI (RUWANDA) \$8,500	KENYA \$7,000	KENYA \$7,000
2	ADVANCED ADMINISTRATIVE SKILLS AND OFFICE MANAGEMENT FOR SENIOR EXECUTIVES	Sectors, Ministries, Departments and Agencies of Government & others	DUBAI \$7,500	GHANA \$4,000	GHANA \$4,000	KENYA \$7,000	GHANA \$4,000	ISLAND OF CAPE VERDE \$8,400	GHANA \$4,500
Fee Covers visa, bedding and feeding									
3.	A.I ROLES EFFECTIVE LEADERSHIP COMPETENCIES AND E-GOVERNANCE STRATEGY	All Permanent Secretaries, Dg's Chairman of Commissions, Politicians, Board Members, Directors, Bursars, Lecturers and HOD's of Faculties of Education, Business Management, Economics Studies, Engineering Technical Studies Engineering, Technical Studies, Social Science and Humanities, Records and Registry Managers	GHANA \$4,000	SINGAPORE \$7,000	DUBAI \$7,500	GHANA \$4,000	KILGALI (RUWANDA) \$8,500	KENYA \$7,000	ISLAND OF CAPE VERDE \$8,400
4.	INTEGRATED ELECTRONIC RECORDS MANAGEMENT POLICIES AND IMPLEMENTATION USING ARTIFICIAL INTELLIGENCE		DUBAI \$7,500	GHANA \$4,000	GHANA \$4,000	KILGALI \$8,500	GHANA \$4,000	KENYA \$7,000	KENYA \$7,000
Fee Covers visa, bedding and feeding									
5	A.I IN DEVELOPMENT AND MANAGEMENT OF KEY PERFORMANCE INDICATORS (KPI'S) FOR PEAK PERFORMANCE IN TIME OF REFORMS	All Directors of Administration, Deputy Directors, Assistant Directors Permanent Secretaries, Head of Units in Public	GHANA \$4,000	SINGAPORE \$7,000	DUBAI \$7,500	GHANA \$4,000	KILGALI (RUWANDA) \$8,500	MOROCCO (CASABLANCA) \$8,500	KENYA \$7,000
6	DIRECTORS AND PERMANENT SECRETARIES WORKSHOP ON THE NEW PUBLIC MANAGEMENT (NPM) ADMINISTRATION IN PUBLIC SERVICE: Global Practice and Challenges	Sectors, Ministries, Departments and Agencies of Government	DUBAI \$7,500	GHANA \$4,000	GHANA \$4,000	KENYA \$7,000	GHANA \$4,000	ISLAND OF CAPE VERDE \$8,400	GHANA \$4,500
Fee Covers visa, bedding and feeding									
7	A.I ROLES IN EXECUTIVE RETREAT ON MANAGING HIGH PROFILE ORGANIZATION THROUGH DISTINCT QUALITIES, LEADERSHIP STYLE, AND TEAM BUILDING	All Directors of Administration, Deputy Directors, Assistant Directors, HOD's Permanent Secretaries,	GHANA \$4,000	SINGAPORE \$7,000	DUBAI \$7,500	GHANA \$4,000	KILGALI (RUWANDA) \$8,500	KENYA \$7,000	KENYA \$7,000
8	A.I ROLES AND INTERPRETATION OF DATA AND ANALYSIS IN ACCOUNTING PRINCIPLES: Filling the Knowledge Gaps	Heads of Parastals in Public Sectors, and Accounting Officers	DUBAI \$7,500	GHANA \$4,000	GHANA \$4,000	KENYA \$7,000	GHANA \$4,000	ISLAND OF CAPE VERDE \$8,400	GHANA \$4,500
Fee Covers visa, bedding and feeding									

VENUES: GHANA - Eden Garden Hotel, Accra, Ghana.
 SINGAPORE Cal ,KENYA - Call
 DUBAI (UAE): Seaview Hotel Biu Dubai, MOROCCO : Call, ISLAND OF CAPE VERDE : Call
 KIGALI RWANDA: Marriott, Kilgali, Rwanda
 HOW TO REGISTER FOR LOCAL OR INTERNATIONAL WORKSHOPS: Send list of nominee(s) with course fee payable to the institute account as follows: BANK: United Bank for Africa (UBA) , ACCOUNT NO:1023740207, ACCOUNT NAME: Global Conferences & Multi Disciplinary Academy @ black market exchange rate